

Brentwood Borough Council Revenue 2021/22 Outturn

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General Fund 2021/22

Introduction

This enclosure summarises the provisional outturn position (subject to external audit process) for each of the Council's revenue funds and compares these with the corresponding working budget for the year.

A summary of the net position is set out below. There is an overall balanced position in the net cost of services compared to the surplus of £240k that was set.

The current budget is the original budget for the year plus items brought forward from the previous year plus other budget amendments approved during the year.

Some of the costs incurred during the year have been funded from earmarked reserves and surplus income received have been earmarked for specific purposes. The table below looks to highlight the impact of the contribution to and from reserves on the actual position on the total cost of services.

Service Net Expenditure	Current Budget	Actuals	Variance	Earmarked Reserve Adj £'000	Revised Actual	Revised Variance
	£'000	£'000	£'000		£'000	£'000
Developing Our	995	979	(16)	(164)	814	(181)
Communities						
Efficient & Effective Council	5,250	4,814	(435)	51	4,865	(385)
Growing Our Economy	1,087	772	(316)	354	1,126	39
Improving our Housing	(649)	154	803	0	154	803
Protecting Our Environment	(2,248)	(2,015)	233	(72)	(2,086)	162
Contingency & Savings	(175)	0	175	0	0	175
Total Corporate Priority	4,260	4,704	444	169	4,873	613
Spend						
Debt Impairments	112	(47)	(159)	159	112	0
Interest Payable	2,223	2,388	165	0	2,388	165
Investment Income	(3,189)	(2,707)	482	0	(2,707)	482
Pension Fund	1,108	929	179	179	1,108	0
Provision for Loan	1,289	1,071	218	218	1,289	0
Repayment						
Total Non-Service Expenditure	1,543	1,634	91	556	2,190	822
Appropriations	2,768	2,085	(683)	0	2,085	(683)
Total Cost of Services	8,571	8,423	(148)	725	9,148	577

The total Net Service Expenditure has been funded as set out in the table below.

	Current Budget	Actuals	Variance	Earmarked Reserve Adj £'000	Revised Actual	Revised Variance
	£'000	£'000	£'000		£'000	£'000
Council Tax	(6,438)	(6,438)	0	0	(6,438)	0
New Homes Bonus	(529)	(529)	0	0	(529)	0
Other Grants	(71)	(154)	(83)	0	(154)	(83)
Business Rates Retention	(1,634)	(5,421)	(3,787)	3,787	(1,634)	0
COVID-19 Grant	(309)	(309)	0	0	(309)	0
Income Compensation	0	(254)	(254)	0	(254)	(254)
Grant						
Collection Fund Deficit	170	5,125	4,955	(4,955)	170	0
Total Funding	(8,811)	(7,980)	831	(1,168)	(9,148)	(337)

When the funding has been considered the overall outturn is a drawdown on working balance of £240k.

	Current Budget	Actuals	Variance	Earmarked Reserve Adj	Revised Actual	Revised Variance
	£'000	£'000	£'000	£'000	£'000	£'000
Total Cost of Services	8,571	8,423	(148)	725	9,148	577
Total Funding	(8,811)	(7,980)	831	(1,168)	(9,148)	(337)
Deficit/(Surplus)	(240)	443	683	(443)	0	240

The General Fund Working Balances is £2.874m for the year ending 31st March 2022 and will be shown on the Council's balance sheet.

	Current Budget £'000	Actuals £'000	Variance £'000
Working Balance B/fwd	2,874	2,874	0
Deficit/(Surplus)	(240)	0	240
Working Balance C'fwd	3,114	2,874	240

Earmarked Reserves Adjustment

The presented outturn position is a balanced position by utilising adjustments to and from earmarked reserves. This section looks to highlight the reason for these adjustments.

Developing Our Communities

Grant income totalling £36k for test & trace and the Health & Wellbeing board have been earmarked as these grants are ringfenced specifically to costs incurred for these schemes.

The Council has utilised £200k of the Leisure Reserve set aside to support the costs of supplying agency staff at the Brentwood Centre as the Centre came back under Council control following the pandemic

Efficient & Effective Council

Following the pandemic there were delays to elections. The costs (£70k) for the local elections held in 2021/22 were funded through the earmark reserve created the previous financial year. A further £84k has been draw upon to support the additional legal fees incurred for the large projects the Council currently undertaking.

The outturn forecast the creation of two reserves one for corporate training (18k) and the other to offer apprenticeship incentives (8k), these are from underspends within the current budgets.

Due to an underspend within the Emergency Planning budget, it is proposed this underspend is contributed to the risk and insurance reserve to support future costs arising from risk management.

New burdens grant funding received of £166k is required to be earmarked and support costs in the next financial year.

Growing Our Economy

Grant income received regarding COVID-19 grants totalling £154k are required to be earmarked as they are unspent and ringfenced grants, meaning the income cannot contribute to other costs that are not specific to the grant funding requirements.

During 2021/22 planning application income exceeded budget, some of the income has been used in year to offset the pressures resulting from the adoption on the Local Development Plan. The net balance of £198k has been earmarked to support Planning Enforcement costs as well as resourcing required to support the Planning Team now the LDP has been adopted with future planning applications.

Protecting Our Environment

Earmark reserves have been drawn down upon to fund, consultancy support for the Parking Strategy, to fund the costs associated with funding the climate and sustainability officer and to utilise the Night-time Economy grant received the previous year in supporting legislation imposed during the pandemic.

Total Non-Service Expenditure

The Council reviewed its bad debt impairments at the end of year, this review highlighted that the Council believes it has over provided on the debts and therefore the budgeted provision was not required. In addition, there have been underspends on the Council's pension budget and minimum revenue provision. These underspends are to be contributed to a new reserve to help support the future mitigation of inflation and financing costs. The Council believes based on the current economic climate it is prudent to set aside some money to help smooth future pressures that could arise.

Funding

Contributions to and from the NDR Collection Fund Deficit and Tax Income Guarantee Scheme to offset future deficits on the Collection Fund. These deficits arise from the granting by Government of business rates relief to businesses in the retail, hospitality & leisure sectors. The loss of business rates income is paid in advance to the Council as S31 grant and is held in these earmarked reserves to offset future Collection Fund deficits.

Earmarked Reserves

As part of the year end procedures the Council must review its Earmarked Reserves. These Reserves are required to comply with proper accounting practice, whilst others have been created to earmark resources for known or predicted liabilities.

After taking into account the earmark reserve adjustments highlighted to present a balanced budget. The total reserve balance at 31st March 2022 is £12,446k; the in year movement was a net position of £1,663k.

The reserves are grouped into 4 types of reserves.

- Service Monies requested by the service from existing budgeted to be used on specific plans or projects.
- Specific Monies that the Council has received that have restricted conditions on how the money can be used.
- Mitigation Earmarked specifically to mitigate financial risks to the Council.
- COVID-19 Specific Monies set aside due to funding received during the pandemic to be utilised in the short-term as the pandemic impact continues.

	Opening Balance	Drawdown/	Closing Balance*
Reserve	April 2021	Contribution	March 2022
	£'000	£'000	£'000
Total General Fund Earmarked Reserves	10,783	1,663	12,446
Total Mitigation Reserves	1,944	2,327	4,271
Funding Volatility	1,343	0	1,343
Housing benefit Subsidy	150	0	150
Insurance and Risk Management	25	12	37
In Borough Regeneration	426	1,505	1,931
Inflation & Finance Mitigation	0	810	810
Total Service Reserves	1,738	624	2,362
Asset Management	164	0	164
Economic Development	300	0	300
Electoral Registration	43	0	43
Planning Delivery Grant	0	0	0
High Street Fund	200	0	200
Environmental Initiatives	92	108	200
Planning Enforcement	130	50	180
Service Investment and Initiatives	196	4	200
Leisure Contingency	200	(128)	72
Legal Resource	100	0	100
LGV Driver Training	10	0	10
Parking Strategy/MSCP Clean	21	(21)	0
ICT/Digital Transformation	134	0	134
Planning Development	78	149	227
Election Costs	70	(70)	0
Rochford partnership	0	300	300
Street Scene Initiatives	0	200	200
Other Licences	0	3	3
Corporate Training	0	18	18
Apprentice Incentives	0	8	8
Staff Recognition & Awards	0	3	3

	Opening Balance	Drawdown/	Closing Balance*
Reserve	April 2021	Contribution	March 2022
	£'000	£'000	£'000
Total Specific Reserves	1,059	(442)	617
Duchess Of Kent/Nightingale	298	(6)	292
Health and Wellbeing	81	22	103
Land at Hanover House	10	0	10
Neighbourhood Plan	26	0	26
Preventing Homelessness	100	0	100
Willowbrook Rosen Crescent (S106)	7	0	7
Waste Management	405	(405)	0
EU EXIT	53	(53)	0
Open Data Funding to LA's	1	0	1
Brentwood community hospital	40	0	40
Community rights	38	0	38
Total COVID Specific Reserves	6,042	(846)	5,196
COVID 19	412	0	412
NNDR Collection Fund Deficit	4,740	(1,016)	3,724
Tax Income Guarantee Scheme (CT and			
NNDR)	591	(151)	440
ARG Grant	0	24	24
New Burdens Post Payment Reconciliation	0	131	131
ECC - Night Time Economy Grant	14	(14)	0
Council Tax Hardship Fund	26	0	26
New Burdens for SBSG (covid-19)			
Discretionary scheme	130	0	130
New Burdens LADGF (covid-19)	59	166	225
Test and Trace Admin	50	14	64
New burdens CT Hardship Fund and BRR	20	0	20

^{*}Closing balance is subject to approval of Audited Financial Statements 2021/22

Earmarked Reserve Detail

Mitigation Reserves

- a. **Funding Volatility** Fund to mitigate the uncertainty and financial risks regarding the Government Funding
- b. Housing Benefit Subsidy Smoothing To support the funding of subsidy claims
- c. **Insurance and Risk Management** To support and mitigate high risks identified through the risk register.

- d. **In Borough Regeneration –** Specifically set aside to mintage future financing risk on redevelopment of Town Centre project.
- e. **Inflation & Financing Mitigation –** Funds to support the uncertainty of the Council's short term finances regarding the current cost of living crisis.

Service Reserves

- e. **Asset Management** Support Asset management team for reactive compliance works.
- f. **Economic Development** To be drawn down in delivering the corporate strategy aim of growing the economy.
- g. **Election Costs** To fund election services costs Reserve has been reduce to zero as it has met the objectives of its purpose.
- h. **Electoral Registration** fund to be utilised for any unexpected upcoming elections
- i. **Environmental Initiatives** specifically set aside to support the green agenda for the Council.
- j. **Digital, Customer & Comms** To fund schemes such as customer service accreditation, customer contact training and development of social media engagement
- k. **High Street Fund** Held to invest in improving the high streets, generating, and retaining economic growth.
- l. **HR Corporate Training** Repayment of professional fees have been earmarked to support investment in staff for the future.
- m. **HR Apprentice Incentive Programme –** to maintain a rolling programme of apprenticeships at the Council.
- I. Legal Resource To support legal services with unexpected case work.
- m. Leisure Contingency To support the interim direct management by the Council of the Brentwood Leisure Centre Reserve has been reduce to zero as it has met the objectives of its purpose.
- n. LGV Driver Training To fund mandatory CPC training for LGV drivers
- o. **Other Licences** pavement licence grant to be utilised in the next financial year.
- o. **Parking Improvements** To fund specialised cleansing in the multi storey Car park and Parking Strategy. Reserve has been reduce to zero as it has met the objectives of its purpose
- p. **Planning Development** To fund future costs associated with dealing with planning applications
- q. **Planning Enforcement** To aid in supporting the planning enforcement work across the borough.
- r. **Rochford Partnership** New Reserve To set aside funding required for partnership Subject to Full Council Decision
- s. **Service Investment and Initiatives Reserve** to support the Council in mitigating one off costs against the agreed budget for any identified service investment or initiatives in year.
- t. **Staff Achievement & Recognition** Funds to recognise and celebrate staff achievements
- t. **Street Scene Initiatives** New Reserve To fund development of one off initiatives within Street Scene service area.

Specific Reserves

- u. **Community Rights** Government grant provided to assist in the implementation of the Localism act.
- v. **EU Exit** To fund preparations required of the Council when the UK exits the
- EU. Reserve has been reduce to zero as it has met the objectives of its purpose
- w. **Health & Wellbeing** Available for projects determined by the Brentwood health & Wellbeing board
- x. **Neighbourhood Plan** A carry forward of government grants to be used in the connection with Doddinghurst and West Horndon neighbourhood plans.
- y. **Open Data Funding -** To support the anticipated additional work for DCN authorities related to open UPRN/USRN data
- z. **Preventing Homelessness** to aid in meeting the requirements of homelessness and any legislative changes
- aa. **Section 106** For contributing to costs for public open space improvements; maintaining grounds from previous S106 receipts.
- bb. Waste Management To fund the development of waste management within the Borough. Reserve has been reduced to zero, moved to service reserves and renamed as street scene initiatives.

COVID-19 Reserves

- cc. **ARG** Grant funding that has conditions and has been earmarked as pending the reconciliation process this may need to be repaid to Government.
- dd. **Council Tax Hardship Fund** To fund Council Tax financial hardship for Council Tax Payers
- dd. **COVID 19 Funding Volatility –** To mitigate any financial pressures on services caused by the COVID-19 pandemic
- ee. **ECC Night Time Economy Grant –** To fund night time economy within the Borough
- ff. NDR Collection Fund Deficit To carry forwards S31 Grants received in 2020/21 to offset the deficit carried forward on the NDR Collection Fund due to the extended Retail Relief Scheme in 2020/21
- gg. **New Burdens CT Hardship Fund & BRR** To fund the administration of delivering Council Tax and Business Rate Relief
- hh. **New Burdens LADGF** To fund administration of local authority discretionary grants
- ii. **New Burdens Post Payment Assurance Rec** To fund the resources required to reconcile and evidence all the data required back to Central Government regarding all administered grants.
- ii. **New Burdens SBSG –** To fund administration of COVID-19 grants to support small businesses
- jj. Test and Trace Admin To fund administration of Test & Trace
- kk. **Tax Income Guarantee Scheme –** To offset future deficits of the Collection Fund

General Fund Subjective Variances

Detailed in the tables below are the subjective variances for each area under each corporate strategy heading. This is to highlight the variances and costs associated in delivering the Corporate Strategy. Adjustments between earmarked reserves have been presented to show the impact of utilising reserves this financial year.

Budget	Actual outturn	Variance	Adjustments Drawdown	Adjustment Contribution to	Actual	Varianc to CB
£'000	£'000	£'000	£'000	£'000	£'000	£'000
1,088	772	(316)	0	354	1,126	38
0	51	51	0	0	51	51
51	51	(0)			51	(0)
1	1	0			1	0
(51)	0	51			0	51
180	25	(154)	0	155	180	1
91	107	16			107	16
0	0	0			0	0
0	0	0			0	0
230	1,244	1,014			1,244	1,014
0	0	0			0	0
0	0	0			0	0
(135)	(1,247)	(1,112)		155	(1,092)	(957)
0	0	0			0	0
(6)	(78)	(72)			(78)	(72)
			0	0		(41)
62		0			62	0
						(29)
						(1)
						(11)
			0	199		91
			•			21
						(0)
						(5)
_						(2)
						0
				199		77
	• • •			133	• • •	0
						0
			0	0		(50)
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	1,088 0 51 1 (51) 180 91 0 0 230 0 (135) 0 (6) (26)	1,088 772 0 51 51 51 1 1 (51) 0 180 25 91 107 0 0 0 0 0 0 230 1,244 0 0 0 0 (135) (1,247) 0 0 (6) (78) (26) (68) 62 62 34 4 31 30 (153) (164) (149) (257) 667 688 2 2 182 178 183 182 0 0 (1,184) (1,306) 0 0 0 0 247 197 245 195 1 0 1 1 0 0 0 0 838 824 226 213 0 0 346 345 266 266 0 0 0 0	1,088 772 (316) 0 51 51 51 51 (0) 1 1 0 (51) 0 51 180 25 (154) 91 107 16 0 0 0 0 0 0 0 0 230 1,244 1,014 0 0 0 0 0 0 0 (135) (1,247) (1,112) 0 0 0 (6) (78) (72) (101 0 0 0 (135) (1,247) (1,1112) 0 0 0 0 0 (134) (1,247) (1,1112) 0 0 0 0 1 <t< td=""><td>1,088 772 (316) 0 51 51 (0) 51 51 (0) 1 1 0 (51) 0 51 180 25 (154) 0 91 107 16 0 0 0 0 0 0 0 0 0 230 1,244 1,014 0 0 0 0 0 0 0 0 0 0 0 0 0 (6) (78) (72) (26) (68) (41) 0 62 62 0 34 4 (29) 31 30 (1) (153) (164) (11) (149) (257) (107) 0 667 688 21 2 2 2 (0) 0 183 182 (2) 0 0 0 0</td><td>1,088 772 (316) 0 354 0 51 51 0 0 51 51 0 0 1 1 0 0 (51) 0 51 180 25 (154) 0 155 91 107 16 0 0 0 0 0 0 0 0 0 0 0 0 230 1,244 1,014 0 0 0 0 0 0 0 (135) (1,247) (1,112) 155 (26) (68) (41) 0 0 62 62 0 0 34 4 (29) 31 30 (1) (153) (164) (11) (149) (257) (107) 0 199 667 688 21 2 2 (0) 182 178 (5) 183 182 (2) 0 0 0 0 (1,184) (1,306) (122) 199 0 0 0 0 0 (1,184) (1,306) (122) 199 0 0 0 0 247 197 (50) 0 0 245 195 (50) 1 0 (0) 1 1 (0) 0 0 0 0 838 824 (14) 0 0 838 824 (14) 0 0 346 345 (1) 266 266 266 0</td><td>1,088 772 (316) 0 354 1,126 0 51 51 0 0 51 51 51 10 1 1 (51) 0 51 1 0 180 25 (154) 0 155 180 91 107 16 107 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0<!--</td--></td></t<>	1,088 772 (316) 0 51 51 (0) 51 51 (0) 1 1 0 (51) 0 51 180 25 (154) 0 91 107 16 0 0 0 0 0 0 0 0 0 230 1,244 1,014 0 0 0 0 0 0 0 0 0 0 0 0 0 (6) (78) (72) (26) (68) (41) 0 62 62 0 34 4 (29) 31 30 (1) (153) (164) (11) (149) (257) (107) 0 667 688 21 2 2 2 (0) 0 183 182 (2) 0 0 0 0	1,088 772 (316) 0 354 0 51 51 0 0 51 51 0 0 1 1 0 0 (51) 0 51 180 25 (154) 0 155 91 107 16 0 0 0 0 0 0 0 0 0 0 0 0 230 1,244 1,014 0 0 0 0 0 0 0 (135) (1,247) (1,112) 155 (26) (68) (41) 0 0 62 62 0 0 34 4 (29) 31 30 (1) (153) (164) (11) (149) (257) (107) 0 199 667 688 21 2 2 (0) 182 178 (5) 183 182 (2) 0 0 0 0 (1,184) (1,306) (122) 199 0 0 0 0 0 (1,184) (1,306) (122) 199 0 0 0 0 247 197 (50) 0 0 245 195 (50) 1 0 (0) 1 1 (0) 0 0 0 0 838 824 (14) 0 0 838 824 (14) 0 0 346 345 (1) 266 266 266 0	1,088 772 (316) 0 354 1,126 0 51 51 0 0 51 51 51 10 1 1 (51) 0 51 1 0 180 25 (154) 0 155 180 91 107 16 107 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 </td

	Budget	Actual outturn	Variance	Earmark Reserves Adjustments Drawdown	Earmark Reserve Adjustment Contribution to	Revised Actual	Variance to CB
	£'000	£'000	£'000	£'000	£'000	£'000	£'000
Protecting Our Environment	(2,248)	(2,015)	233	(76)	4	(2,086)	162
Asset Management	(3,509)	(3,632)	(123)	0	0	(3,632)	(123)
Employee Related Expenditure	118	99	(19)			99	(19)
Premises Related Expenditure	491	411	(81)			411	(81)
Transport Related Expenditure	0	0	(0)			0	(0)
Supplies & Services	42	45	3			45	3
Third Party Payments	21	21	(0)			21	(0)
Customer & Client Receipts	(3,944)	(4,062)	(118)			(4,062)	(118)
Other Grants & Reimbursements	(20)	(19)	1			(19)	1
Recharges - Internal Income	(218)	(126)	92			(126)	92
Building Control	92	53	(39)	0	0	53	(39)
Employee Related Expenditure	362	299	(63)			299	(63)
Premises Related Expenditure	0	0	0			0	0
Transport Related Expenditure	10	7	(3)			7	(3)
Supplies & Services	18	15	(3)			15	(3)
Customer & Client Receipts	(297)	(267)	30			(267)	30
CCTV	154	103	(51)	0	0	103	(51)
Employee Related Expenditure	193	148	(45)			148	(45)
Premises Related Expenditure	1	1	0			1	0
Transport Related Expenditure	0	0	0			0	0
Supplies & Services	10	5	(6)			5	(6)
Recharges - Internal Income	(51)	(51)	0			(51)	0
Cemeteries	27	(22)	(49)	0	0	(22)	(49)
Employee Related Expenditure	90	64	(26)			64	(26)
Premises Related Expenditure	26	19	(7)			19	(7)
Transport Related Expenditure	2	1	(1)			1	(1)
Supplies & Services	14	14	0			14	0
Customer & Client Receipts	(102)	(119)	(17)			(119)	(17)
Other Grants & Reimbursements	(2)	0	2			0	2
Countryside Recreation Mtnce	42	63	21	0	0	63	21
Premises Related Expenditure	49	71	22			71	22
Supplies & Services	2	1	(1)			1	(1)
Customer & Client Receipts	(10)	(9)	0			(9)	0
Government Grants	0	0	0			0	0
Depot Management & Admin	731	658	(73)	0	0	658	(73)
Employee Related Expenditure	585	519	(66)			519	(66)
Premises Related Expenditure	134	118	(16)			118	(16)
Transport Related Expenditure	7	7	(0)			7	(0)
Supplies & Services	8	7	(1)			7	(1)
Third Party Payments	11	10	(1)			10	(1)
Customer & Client Receipts	(3)	(2)	1			(2)	1
Income - Transfers/Appropiatio	(11)	0	11			0	11
Recharges - Internal Income	0	(1)	(1)			(1)	(1)
Env Health & Licensing Admin	90	100	11	(14)	0	87	(3)
Employee Related Expenditure	61	199	138			199	138
Transport Related Expenditure	0	10	10			10	10
Supplies & Services	2	7	4			7	4
Third Party Payments	26	44	17			44	17
Transfer Payments	0	0	0			0	0
Government Grants	0	(71)	(71)	(14)		(84)	(84)
Income - Transfers/Appropiatio	0	0	o			o	0
Other Grants & Reimbursements	0	(88)	(88)			(88)	(88)

	Budget	Actual outturn	Variance	Earmark Reserves Adjustments Drawdown	Adjustment Contribution to	Revised Actual	to CB
	£'000	£'000	£'000	£'000	£'000	£'000	£'000
Environmental Initiatives	8	49	40	(40)	0	8	(0)
Employee Related Expenditure	21	22	0			22	0
Premises Related Expenditure	0	1	1			1	1
Transport Related Expenditure	12	6	(6)			6	(6)
Supplies & Services	18	20	2			20	2
Income - Transfers/Appropiatio	(43)	0	43	(40)		(40)	3
Other Grants & Reimbursements	0	0	0			0	0
Environmental Maintenance	(58)	(58)	0	0	0	(58)	0
Other Grants & Reimbursements	(58)	(58)	0			(58)	0
Grounds Maintenance	405	404	(1)	0	0	404	(1)
Employee Related Expenditure	618	539	(79)			539	(79)
Premises Related Expenditure	12	11	(1)			11	(1)
Transport Related Expenditure	25	86	61			86	61
Supplies & Services	27	34	7			34	7
Third Party Payments	0	11	11			11	11
Customer & Client Receipts	(17)	(17)	0			(17)	0
Income - Transfers/Appropiatio	0	0	0			0	0
Other Grants & Reimbursements	0	(2)	(2)			(2)	(2)
Recharges - Internal Income	(259)	(258)	1			(258)	1
Licensing	(38)	(31)	7	(1)	4	(28)	10
Employee Related Expenditure	131	121	(10)			121	(10)
Transport Related Expenditure	2	0	(2)			0	(2)
Supplies & Services	36	13	(23)			13	(23)
Third Party Payments	37	37	0			37	0
Transfer Payments	0	0	0			0	0
Customer & Client Receipts	(243)	(197)	46			(197)	46
Government Grants	0	(4)	(4)	(1)	4	(1)	(1)
Other Environmental Services	221	216	(6)	0	0	216	(6)
Employee Related Expenditure	199	154	(45)			154	(45)
Premises Related Expenditure	0	0	0			0	0
Transport Related Expenditure	4	0	(4)			0	(4)
Supplies & Services	24	21	(3)			21	(3)
Third Party Payments	18	63	45			63	45
Capital Financing Costs	0	0	0			0	0
Customer & Client Receipts	(5)	(5)	(0)			(5)	(0)
Government Grants	0	0	0			0	0
Other Grants & Reimbursements	(1)	(1)	0			(1)	0
Recharges - Internal Income	(17)	(17)	(0)			(17)	(0)

	Budget	Actual outturn	Variance	Earmark Reserves Adjustments Drawdown	Adjustment Contribution to	Revised Actual	Varian to CE
	£'000	£'000	£'000	£'000	£'000	£'000	£'00
Parking	(1,447)	(766)	681	(21)	0	(787)	660
Employee Related Expenditure	206	131	(75)			131	(75)
Premises Related Expenditure	383	379	(4)			379	(4)
Transport Related Expenditure	1	1	(0)			1	(0)
Supplies & Services	138	93	(44)			93	(44)
Third Party Payments	51	36	(15)			36	(15)
Customer & Client Receipts	(2,174)	(1,406)	768			(1,406)	768
Income - Transfers/Appropiatio	(51)	0	51	(21)		(21)	30
Street Services	517	464	(53)	0	0	464	(53)
Employee Related Expenditure	582	536	(46)			536	(46)
Premises Related Expenditure	28	26	(2)			26	(2)
Transport Related Expenditure	4	2	(1)			2	(1)
Supplies & Services	55	40	(16)			40	(16)
Third Party Payments	30	23	(7)			23	(7)
Customer & Client Receipts	(30)	(34)	(3)			(34)	(3)
Other Grants & Reimbursements	(136)	(129)	7			(129)	7
Recharges - Internal Income	(15)	(0)	15			(0)	15
Vehicle Fleet Management	855	933	78	0	0	933	78
Employee Related Expenditure	50	46	(3)			46	(3)
Premises Related Expenditure	4	1	(3)			1	(3)
Transport Related Expenditure	799	885	86			885	86
Supplies & Services	25	26	1			26	1
Third Party Payments	3	1	(1)			1	(1)
Transfer Payments	0	0	0			0	0
Capital Income	(10)	(11)	(2)			(11)	(2)
Customer & Client Receipts	0	0	0			0	0
Income - Transfers/Appropiatio	0	0	0			0	0
Other Grants & Reimbursements	(7)	(8)	(1)			(8)	(1)
Recharges - Internal Income	(7)	(6)	2			(6)	2
Waste Management	(339)	(550)	(211)	0	0	(550)	(211
Employee Related Expenditure	1,301	1,565	263			1,565	263
Premises Related Expenditure	0	0	0			0	0
Transport Related Expenditure	15	5	(10)			5	(10)
Supplies & Services	520	280	(239)			280	(239
Customer & Client Receipts	(1,210)	(1,514)	(303)			(1,514)	(303
Government Grants	0	0	0			0	0
Income - Transfers/Appropiatio	(30)	0	30			0	30
Other Grants & Reimbursements	(934)	(881)	53			(881)	53
Recharges - Internal Income	0	(4)	(4)			(4)	(4)

Developing Our Communities Communities, Health & Leisure Employee Related Expenditure Premises Related Expenditure	£'000 995 645 618	£'000 979	£'000		Contribution to	Actual	to CB
Communities, Health & Leisure Employee Related Expenditure Premises Related Expenditure	645 618	979		£'000	£'000	£'000	£'000
Employee Related Expenditure Premises Related Expenditure	618		(16)	(227)	62	814	(181)
Premises Related Expenditure		759	114	(227)	62	595	(51)
		609	(9)			609	(9)
	197	452	255			452	255
Transport Related Expenditure	6	6	0			6	0
Supplies & Services	285	516	230	(200)		316	30
Third Party Payments	328	356	28			356	28
Transfer Payments	8	0	(8)			0	(8)
Customer & Client Receipts	(534)	(492)	42			(492)	42
Government Grants	(7)	(152)	(144)	(27)	62	(116)	(109)
Income - Transfers/Appropiatio	0	0	0			0	0
Other Grants & Reimbursements	(255)	(536)	(281)			(536)	(281)
Community Safety	96	96	(0)	0	0	96	(0)
Employee Related Expenditure	211	199	(12)			199	(12)
Premises Related Expenditure	3	3	0			3	0
Transport Related Expenditure	7	6	(1)			6	(1)
Supplies & Services	5	3	(1)			3	(1)
Third Party Payments	5	5	0			5	0
Transfer Payments	0	0	0			0	0
Customer & Client Receipts	(1)	(19)	(18)			(19)	(18)
Other Grants & Reimbursements	(33)	(33)	0			(33)	0
Recharges - Internal Income	(100)	(69)	31			(69)	31
Golf Course	(69)	(167)	(98)	0	0	(167)	(98)
Employee Related Expenditure	176	189	13			189	13
Premises Related Expenditure	27	7	(20)			7	(20)
Supplies & Services	32	26	(6)			26	(6)
Transport Related Expenditure	32	23	(9)			23	(9)
Customer & Client Receipts	(337)	(412)	(75)			(412)	(75)
Health & Food Safety	219	185	(34)	0	0	185	(34)
Employee Related Expenditure	139	145	6			145	6
Transport Related Expenditure	1	0	(1)			0	(1)
Supplies & Services	21	16	(6)			16	(6)
Third Party Payments	62	62	0			62	0
Transfer Payments	0	0	0			0	0
Customer & Client Receipts	(5)	(7)	(3)			(7)	(3)
Income - Transfers/Appropiatio	0	0	0			0	0
Other Grants & Reimbursements	0	(31)	(31)			(31)	(31)
Open Spaces	104	105	1	0	0	105	1
Premises Related Expenditure	182	193	11			193	11
Transport Related Expenditure	11	6	(5)			6	(5)
Supplies & Services	27	26	(1)			26	(1)
Customer & Client Receipts	(116)	(118)	(1)			(118)	(1)
Government Grants	0	0	0			0	0
Other Grants & Reimbursements	0	(2)	(2)			(2)	(2)

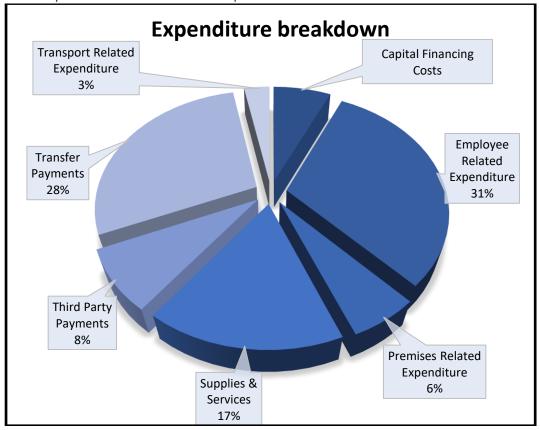
	Budget £'000	Actual outturn	Variance	Earmark Reserves Adjustments Drawdown £'000	Earmark Reserve Adjustment Contribution to £'000	Revised Actual £'000	Variance to CB £'000
Delivering An Efficient & Effective Council	5,250	4,814	(435)	(154)	205	4,865	(384)
Commercial Activity	(200)	0	200	0	0	0	200
Customer & Client Receipts	(200)	0	200			0	200
Communications	77	81	4	0	0	81	4
Employee Related Expenditure	100	86	(14)			86	(14)
Transport Related Expenditure	0	0	0			0	0
Supplies & Services	1	21	20			21	20
Third Party Payments	0	0	0			0	0
Customer & Client Receipts	0	(0)	(0)			(0)	(0)
Other Grants & Reimbursements	0	(3)	(3)			(3)	(3)
Recharges - Internal Income	(24)	(23)	1			(23)	1
Corporate Finance	628	562	(67)	0	0	562	(67)
Employee Related Expenditure	611	563	(48)			563	(48)
Transport Related Expenditure	1	0	(1)			0	(1)
Supplies & Services	125	147	21			147	21
Third Party Payments	0	0	0			0	0
Transfer Payments	61	0	(61)			0	(61)
Customer & Client Receipts	0	0	0			0	0
Other Grants & Reimbursements	(31)	(44)	(14)			(44)	(14)
Recharges - Internal Income	(139)	(104)	35			(104)	35
Corporate Fraud	(18)	(20)	(2)	0	0	(20)	(2)
Employee Related Expenditure	64	63	(0)			63	(0)
Supplies & Services	6	7	1			7	1
Third Party Payments	0	0	0			0	0
Recharges - Internal Income	(89)	(91)	(2)			(91)	(2)
Corporate Health & Safety	(6)	4	9	0	0	4	9
Employee Related Expenditure	0	0	0			0	0
Transport Related Expenditure	0	0	0			0	0
Supplies & Services	1	0	(1)			0	(1)
Third Party Payments	7	8	1			8	1
Transfer Payments	0	0	0			0	0
Customer & Client Receipts	0	0	0			0	0
Income - Transfers/Appropiatio	0	0	0			0	0
Other Grants & Reimbursements	0	0	0			0	0
Recharges - Internal Income	(13)	(4)	9			(4)	9

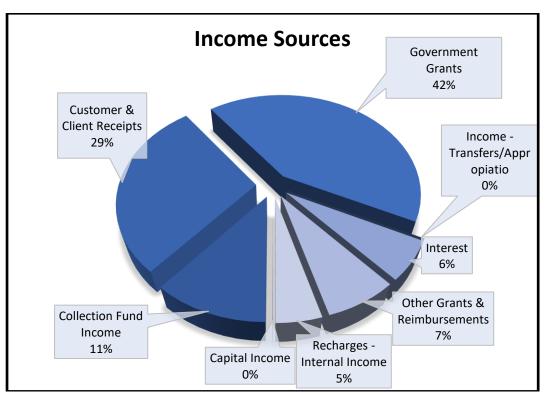
	Budget	Actual outturn	Variance	Earmark Reserves Adjustments Drawdown	Earmark Reserve Adjustment Contribution to	Revised Actual	Variance to CB
	£'000	£'000	£'000	£'000	£'000	£'000	£'000
Corporate Management	(7)	56	63	0	0	56	63
Premises Related Expenditure	0	0	0			0	0
Supplies & Services	192	340	148			340	148
Third Party Payments	13	19	6			19	6
Customer & Client Receipts	0	(101)	(101)			(101)	(101)
Government Grants	0	(27)	(27)			(27)	(27)
Other Grants & Reimbursements	0	(10)	(10)			(10)	(10)
Recharges - Internal Income	(211)	(164)	47			(164)	47
Corporate Support	200	183	(17)	0	0	183	(17)
Employee Related Expenditure	117	97	(20)			97	(20)
Premises Related Expenditure	0	0	0			0	0
Supplies & Services	119	110	(9)			110	(9)
Other Grants & Reimbursements	(6)	(6)	0			(6)	0
Recharges - Internal Income	(31)	(19)	12			(19)	12
Council Tax & Nndr	192	65	(127)	0	167	231	40
Premises Related Expenditure	0	0	0			0	0
Supplies & Services	15	11	(4)			11	(4)
Third Party Payments	685	685	(0)			685	(0)
Transfer Payments	0	0	0			0	0
Customer & Client Receipts	(45)	(10)	35			(10)	35
Government Grants	(106)	(269)	(163)		167	(102)	4
Other Grants & Reimbursements	(358)	(353)	5			(353)	5
Customer & Performance	318	239	(79)	0	0	239	(79)
Employee Related Expenditure	447	394	(53)			394	(53)
Transport Related Expenditure	0	0	0			0	0
Supplies & Services	4	1	(3)			1	(3)
Recharges - Internal Income	(134)	(157)	(23)			(157)	(23)
Democratic Services & Support	298	288	(10)	0	0	288	(10)
Employee Related Expenditure	141	127	(15)			127	(15)
Transport Related Expenditure	2	2	0			2	0
Supplies & Services	324	304	(20)			304	(20)
Customer & Client Receipts	(5)	0	5			0	5
Recharges - Internal Income	(165)	(144)	20			(144)	20
Design And Print Services	53	40	(13)	0	0	40	(13)
Employee Related Expenditure	32	33	1			33	1
Supplies & Services	22	8	(14)			8	(14)
Customer & Client Receipts	0	0	o			0	o
Recharges - Internal Income	(2)	(1)	0			(1)	0

	Budget	Actual outturn	Variance	Earmark Reserves Adjustments Drawdown	Earmark Reserve Adjustment Contribution to	Revised Actual	Variand to CB
	£'000	£'000	£'000	£'000	£'000	£'000	£'000
Digital Servs & Transformation	1,215	1,172	(43)	0	0	1,172	(43)
Employee Related Expenditure	733	618	(114)			618	(114)
Customer & Client Receipts	0	0	0			0	0
Government Grants	0	(3)	(3)			(3)	(3)
Transport Related Expenditure	1	0	(1)			0	(1)
Third Party Payments	0	11	11			11	11
Supplies & Services	715	716	2			716	2
Income - Transfers/Appropiatio	(30)	0	30			0	30
Other Grants & Reimbursements	0	0	0			0	0
Recharges - Internal Income	(204)	(146)	57			(146)	57
Recharges To Hra	0	(25)	(25)			(25)	(25)
Electoral Services	254	307	53	(70)	0	237	(17)
Employee Related Expenditure	218	202	(16)			202	(16)
Transport Related Expenditure	0	0	(0)			0	(0)
Supplies & Services	36	44	8			44	8
Third Party Payments	0	0	0			0	0
Transfer Payments	92	90	(1)			90	(1)
Customer & Client Receipts	0	(2)	(2)			(2)	(2)
Government Grants	(27)	(27)	0			(27)	0
Income - Transfers/Appropiatio	(65)	0	65	(70)		(70)	(5)
Other Grants & Reimbursements	0	0	0			0	0
Emergency Planning	13	1	(12)	0	12	13	0
Employee Related Expenditure	12	0	(12)		12	12	(0)
Supplies & Services	1	1	0			1	0
Executive Board	655	459	(196)	0	0	459	(196)
Employee Related Expenditure	981	876	(105)			876	(105)
Premises Related Expenditure	0	0	0			0	0
Transport Related Expenditure	2	1	(1)			1	(1)
Supplies & Services	67	70	3			70	3
Third Party Payments	106	49	(56)			49	(56)
Transfer Payments	0	0	0			0	0
Income - Transfers/Appropiatio	(28)	0	28			0	28
Other Grants & Reimbursements	(338)	(424)	(86)			(424)	(86)
Recharges - Internal Income	(135)	(115)	20			(115)	20
Hsg Benefit & C.Tax Support	69	124	55	0	0	124	55
Supplies & Services	121	154	33			154	33
Third Party Payments	274	274	(0)			274	(0)
Transfer Payments	9,574	8,786	(788)			8,786	(788)
Customer & Client Receipts	(150)	(45)	105			(45)	105
Government Grants	(9,750)	(9,046)	705			(9,046)	705

	Budget	Actual outturn	Variance	Earmark Reserves Adjustments Drawdown	Earmark Reserve Adjustment Contribution to	Revised Actual	Variand to CB
	£'000	£'000	£'000	£'000	£'000	£'000	£'000
Human Resources	393	238	(156)	0	26	264	(130)
Employee Related Expenditure	335	259	(77)		18	277	(59)
Transport Related Expenditure	0	0	0			0	0
Supplies & Services	49	50	1			50	1
Third Party Payments	20	7	(13)			7	(13)
Transfer Payments	97	0	(97)			0	(97)
Customer & Client Receipts	(18)	(18)	(0)			(18)	(0)
Government Grants	(0)	(8)	(8)		8	0	0
Other Grants & Reimbursements	0	(0)	(0)			(0)	(0)
Recharges - Internal Income	(90)	(51)	39			(51)	39
Internal Audit	84	90	6	0	0	90	6
Supplies & Services	0	0	0			0	0
Third Party Payments	90	90	(0)			90	(0)
Recharges - Internal Income	(6)	0	6			0	6
Legal Services & Data Protect	373	457	84	(84)	0	373	(0)
Employee Related Expenditure	28	0	(28)			0	(28)
Supplies & Services	508	500	(7)			500	(7)
Third Party Payments	100	93	(7)			93	(7)
Income - Transfers/Appropiatio	(150)	0	150	(84)		(84)	66
Other Grants & Reimbursements	(34)	(42)	(8)			(42)	(8)
Recharges - Internal Income	(79)	(95)	(16)			(95)	(16)
Office Accommodation	184	(13)	(197)	0	0	(13)	(197
Employee Related Expenditure	127	146	19			146	19
Premises Related Expenditure	432	296	(136)			296	(136
Transport Related Expenditure	2	2	(0)			2	(0)
Supplies & Services	58	21	(37)			21	(37)
Third Party Payments	3	1	(1)			1	(1)
Customer & Client Receipts	(354)	(429)	(75)			(429)	(75)
Other Grants & Reimbursements	(8)	(30)	(22)			(30)	(22)
Recharges - Internal Income	(75)	(19)	56			(19)	56
Payroll	35	49	13	0	0	49	13
Transport Related Expenditure	0	1	1			1	1
Supplies & Services	0	(0)	(0)			(0)	(0)
Third Party Payments	50	59	10			59	10
Other Grants & Reimbursements	0	(1)	(1)			(1)	(1)
Recharges - Internal Income	(14)	(11)	3			(11)	3
Procurement	28	24	(4)	0	0	24	(4)
Employee Related Expenditure	49	51	2			51	2
Supplies & Services	6	7	2			7	2
Third Party Payments	0	0	0			0	0
Recharges - Internal Income	(27)	(34)	(7)			(34)	(7)
Revs & Bens Customer Support	411	411	0	0	0	411	O
Supplies & Services	0	0	0			0	0
Third Party Payments	411	411	0			411	0

An analysis of the General Funds Expenditure and Income is visualised below:





[^] Government grants includes approximately 67% of Housing Benefit Income.

Housing Revenue Account

The net expenditure for the year was a surplus of £442k increasing the HRA working balance to a more sustainable level. The table below summarises the HRA outturn position for the year:

	Budget £'000	Outturn £'000	Variance £'000
Repairs & Maintenance	3,008	3,063	55
Supervision & Management	3,911	3,879	(32)
Rents Rates Taxes & Other Charges	134	170	35
Depreciation (major repairs reserve)	2,941	3,124	183
Corporate & Democratic Core	376	308	(68)
Total Expenditure	10,371	10,544	174
Dwelling Rent	(12,197)	(12,205)	(8)
Non-Dwelling Rent	(347)	(265)	82
Charges for Services & Facilities	(906)	(960)	(54)
Contributions to Expenditure	206	(31)	(236)
Total Income	(13,245)	(13,461)	(216)
Net Cost of Services	(2,874)	(2,917)	(43)
Bad Debt Provision	60	156	96
Interest Payable	2,000	2,016	16
Pension Contributions	180	237	57
Investment Income	(50)	(33)	16
Revenue Contribution to Capital	250	0	(250)
Contribution to reserves	0	100	100
Total Non Service Expenditure	2,440	2,475	35
Deficit/(Surplus)	(434)	(442)	(8)
Working Balance bfwd	1,480	1,480	0
Working Balance cfwd	1,914	1,922	8

HRA subjective variance analysis.

	Budget	Actual	Variance	
		outturn		
	£'000	£'000	£'000	
Expenditure:	10,371	10,544	174	
Repairs and Maintenance	3,008	3,063	55	
Premises Related Expenditure	2,739	2,800	61	
Transport Related Expenditure	0	0	0	
Supplies & Services	249	241	(8)	
Third Party Payments	20	21	1	
Supervision and Management	3,911	3,879	(32)	
Employee Related Expenditure	1,326	1,272	(54)	
Premises Related Expenditure	251	307	56	
Transport Related Expenditure	8	5	(3)	
Supplies & Services	362	565	204	
Third Party Payments	418	438	20	
Transfer Payments	3	0	(3)	
Support Services	1,546	1,330	(216)	
Customer & Client Receipts	0	0	0	
Other Grants & Reimbursements	(2)	(1)	1	
Recharges - Internal Income	0	(37)	(37)	
Rent, Rates, Taxes and Other Charges	134	170	35	
Premises Related Expenditure	127	161	34	
Transport Related Expenditure	5	5	(0)	
Supplies & Services	2	3	2	
Corporate and Non-Corporate Democratic Core	376	308	(68)	
Support Services	376	308	(68)	
Depreciation and Impairment	2,941	3,124	183	
Capital Financing Costs	2,941	3,124	183	
Income:	(18,245)	(13,461)	4,784	
Dwelling Income	(12,197)	(12,205)	(8)	
Customer & Client Receipts	(12,197)	(12,205)	(8)	
Non-Dwelling Income	(347)	(265)	82	
Customer & Client Receipts	(347)	(265)	82	
Charges for Services and Facilities	(906)	(960)	(54)	
Supplies & Services	(60)	(64)	(4)	
Customer & Client Receipts	(834)	(894)	(60)	
Other Grants & Reimbursements	(12)	(2)	10	
Contributions to Expenditure	(4,795)	(31)	4,764	
Transfer Payments	(4,792)	0	4,792	
Other Grants & Reimbursements	(3)	(31)	(28)	
Net (Income) on HRA Services	(7,874)	(2,917)	4,957	
IRA Share of Other Operating Income & Expenditure	7,440	2,475	(4,965	
Movement in the Allowance for Bad Debts	60	156	96	
Interest Payable and similar charges	2,000	2,016	16	
Interest and Investment Interest	(50)	(33)	16	
Contribution to Capital Financing	5,250	0	(5,250	
Net Interest on the Net Defined benefit liability	180	237	57	
Contribution to reserves	0	100	100	
HRA Services (Surplus)			(8)	

An analysis of the HRA's Expenditure and Income is visualised below:

